

**ISLESWORTH AT MARTIN DOWNS HOA INC.
ARCHITECTURAL REVIEW COMMITTEE APPLICATION**

Date: _____ Lot #: _____

Owner Name: _____ Phone #: _____

Address: _____ E-Mail: _____

Contractor/Owner: _____ Phone #: _____

Address: _____

Contractor's Business License # _____ Martin County Permit # _____

DESCRIPTION OF WORK TO BE DONE (Specify type of material, color, photographs, etc - use attachment, if necessary; and provide samples, if possible)

Applications are required for **ANY** changes affecting the exterior of the residence. This includes, but is not limited to, house painting (not the same color as your neighbors), front door painting, pool construction, screen enclosures, patios, decks, fences, pavers, landscape borders, hurricane shutters, roofs, gutters, solar panels, garage coach lights and landscape/accent lighting (not permitted along driveways), etc. *These applications will be reviewed at regularly schedule ARC meetings.* Depending on the type of work to be performed, please include pertinent information describing the project. **Applications MUST be submitted 30 days prior to the start of work. Work cannot commence without ARC approval.** Certain requirements are listed below for swimming pools, decks, patios, roofs, fences, hurricane shutters, borders, etc. Copies must be provided with application.

- Site plan/survey showing all setbacks.
- Plans from contractor performing the work.
- Landscape plan for surrounding area.
- Martin County permit (if required).
- Copy of contractor's insurance certificate.

As required by the Documents for the Association, all improvements must be in accordance with the terms and conditions of the ARC approval or disapproval. All work shall commence within 90 days of approval. Any changes or modifications must be submitted to the ARC for consideration. Any unapproved or non-complying improvements may be subject to enforcement procedures, including, but not limited to the demand for removal, imposition of fines, and/or legal injunctions. Any damages to common areas, adjacent homeowners' properties or application's own property caused during construction, included but not limited to sprinklers, turf, pipes, drainage swales, roadways, sidewalks, etc. must be returned to pre-construction condition at the expense of the applicant homeowner. All such repairs must be completed within 30 days of final inspection and/or substantial completion of the project. This also includes the removal of any stains on streets or sidewalks from leaking oils, paint, chemicals, etc. Please ensure that your contractor is aware of these requirements. HOMEOWNER'S INITIALS _____

All plans and requests are to be submitted to: ADVANTAGE PROPERTY MANAGEMENT
ATTN: ISLESWORTH PROPERTY MANAGER
1111 SE Federal Hwy, Suite 100
Stuart, FL 34994

Fax: (772) 288-0175

I HAVE READ, UNDERSTAND AND AGREE TO THE ABOVE STATED REQUIREMENTS AND OBLIGATIONS OF THIS APPLICATION:

Owner's Signature/Date

Joint Owner's Signature/Date

ARCHITECTURAL REVIEW COMMITTEE ACTION:

_____ ARC APPROVAL

_____ ARC DISAPPROVAL

ARC COMMENTS:

ARC Representative ~ Signature/Date

ARC Representative ~ Signature/ Date

HOMEOWNER: Complete and return bottom portion of this form when work has been completed

NAME: _____

LOT # _____

Brief Description of Work Completed: _____

Date Completed: _____

Please return to:

ADVANTAGE PROPERTY MANAGEMENT
ATTN: ISLESWORTH PROPERTY MANAGER
1111 SE Federal Hwy, Suite 100
Stuart, FL 34994

Fax: (772) 288-0175

Phone: (772) 334-8900

E-mail: advantagepm@bellsouth.net