

# Islesworth at Martin Downs Homeowners Association, Inc.

## ARCHITECTURAL REVIEW COMMITTEE APPLICATION

Date: \_\_\_\_\_ Lot #: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Contractor/Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Contractor's Business License # \_\_\_\_\_ Martin County Permit # \_\_\_\_\_

DESCRIPTION OF WORK TO BE DONE (Specify type of material, color photographs, etc. Use attachments, if necessary; and provide samples, if possible.)

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Applications are required for **ANY** changes affecting the exterior of the residence. This includes, but is not limited to, house painting (not the same color as your neighbors), front door painting, pool construction, screen enclosures, patios, decks, fences, pavers, landscape borders, hurricane shutters, roofs, gutters, solar panels, garage coach lights and landscape/accent lighting (not permitted along driveways), etc. *These applications will be reviews at regularly scheduled ARC meetings.* Depending on the type of work to be performed, please include pertinent information describing the project. **Applications MUST be submitted 30 days prior to the start of work. Work cannot commence without ARC approval.** Certain requirements are listed below for swimming pools, decks, patios, roofs, fences, hurricane shutters, borders, etc. Copies must be provided with application.

- Site plan/survey showing all setbacks.
- Plans from contractor performing the work.
- Landscape plan for surrounding area.
- Martin County permit (if required).
- Copy of contractor's insurance certificate
- If submitting a new Benjamin Moore paint color, please submit **6** paint chips of the new color.

As required by the Documents for the Association, all improvements must be in accordance with the terms and conditions of the ARC approval or disapproval. All work shall commence within 90 days of approval. Any changes or modifications must be submitted to the ARC for consideration. Any unapproved or non-complying improvements may be subject to enforcement procedures, including, but not limited to the demand for removal, imposition of fines, and/or legal injunctions. Any damages to common areas, adjacent homeowners' properties or applicant's own property caused during construction, included but not limited to sprinklers, turf, pipes, drainage swales, roadways, sidewalks, etc., must be returned to pre-construction condition at the expense of the applicant homeowner. All such repairs must be completed within 30 days of final inspection and/or substantial completion of the project. This also includes the removal of any stains on streets or sidewalks from leaking oils, paint, chemicals, etc. Please ensure that your contractor is aware of these requirements.

HOMEOWNER'S INITIALS \_\_\_\_\_

All plans and requests are to be submitted to: ADVANTAGE PROPERTY MANAGEMENT  
ATTN: ISLESWORTH PROPERTY MANAGER  
1111 SE Federal Hwy., Suite 100  
Stuart, FL 34994  
Fax: 772-288-0175

I HAVE READ, UNDERSTAND AND AGREE TO THE ABOVE STATED REQUIREMENTS AND OBLIGATIONS OF THIS APPLICATION:

\_\_\_\_\_  
Owner's Signature/Date

\_\_\_\_\_  
Joint Owner's Signature/Date

**ARCHITECTURAL REVIEW COMMITTEE ACTION:**

\_\_\_\_ ARC APPROVAL

\_\_\_\_ ARC DISAPPROVAL

ARC COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
ARC Representative - Signature/Date

\_\_\_\_\_  
ARC Representative - Signature/Date

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**HOMEOWNER: Complete and return bottom portion of this form when work has been completed**  
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NAME: \_\_\_\_\_

LOT # \_\_\_\_\_

Brief description of work completed: \_\_\_\_\_

Date completed: \_\_\_\_\_

Please return to:

ADVANTAGE PROPERTY MANAGEMENT  
ATTN: ISLESWORTH PROPERTY MANAGER  
1111 SE Federal Hwy., Suite 100  
Stuart, FL 34994

Fax: 772-288-0175

Phone: 772-334-8900

E-mail: [advantagepm@bellsouth.net](mailto:advantagepm@bellsouth.net)